

FUNDING GUIDELINES

The following guidelines offer information to assist grant seekers in determining whether their request is compatible with the funding priorities of VFFF.

We recommend that all organisations considering applying to VFFF contact our team on (02) 9291 2727 before completing the application.

Funding themes

VFFF considers requests under four themes, seeking to support organisations whose work benefits:

- 1) Education
- 2) Agriculture
- 3) Christianity
- 4) Community wellbeing

Funding priorities

Within these four themes, VFFF supports initiatives that meet specific priority outcomes for particular beneficiaries, as noted below:

Theme	Philanthropic objective	Beneficiaries	Priority outcomes
Education	To provide opportunities for disadvantaged young people (0-25 years) to reach their educational and social potential.	<ul style="list-style-type: none"> - Indigenous young people - Young people with disabilities - Young people in rural and regional areas - Young people in disadvantaged areas of Greater Sydney 	<ul style="list-style-type: none"> - School readiness - Retention in education or training - Access and opportunity
Agriculture	To support the viability of the Australian agriculture sector.	<ul style="list-style-type: none"> - Australian agricultural industries - Rural communities - Young people 	<ul style="list-style-type: none"> - Increased awareness about the national importance of agriculture - Agriculture is a career of choice - Adoption of innovative science and practice on farms
Christianity	To encourage interest and participation in Christianity.	<ul style="list-style-type: none"> - Young people - Anglican Dioceses - Early stage Anglican churches 	<ul style="list-style-type: none"> - Pastoral care - Leadership development - Increased interest in Christianity
Community wellbeing	To contribute to a stronger and brighter future for Australians, particularly those experiencing significant disadvantage.	<ul style="list-style-type: none"> - Rural and regional populations - People seeking asylum - Older Australians - Future Australians 	<ul style="list-style-type: none"> - Economic development - Opportunity and participation - Innovation

Funding principles

Within these priorities, VFFF seeks to support projects and organisations whose work is:

- Preventative in focus
- Catalytic in nature
- Capacity building

VFFF particularly seeks to support organisations that are unable to rely on high profile fundraising. As such, an important part of our assessment is whether the activity is likely to be funded through other sources (i.e. Government, corporate, community or other).

VFFF also takes into account whether an organisation:

- has sufficient capacity to carry out the proposed activity
- has other financial support or will leverage VFFF support to obtain further funding
- uses innovative or ground breaking concepts or methodologies
- collaborates with others in their field
- is committed to evaluation and dissemination, with a view to replication
- will be able to sustain results into the future.

Eligibility

Charitable status

VFFF considers requests from organisations registered with the Australian Charities and Not-for-profits Commission (ACNC). VFFF does not make grants to auspiced entities. Auspicing is the practice whereby an organisation applies for funding through another organisation which is a registered charity.

Geographical focus

VFFF makes distributions within Australia, with priority given to those in NSW, remote areas of northern Australia or, in some cases, to national level programs.

Organisations based outside NSW should contact VFFF before submitting an application for funding.

Funding conditions

With a few exceptions, VFFF does not provide ongoing funding or make grants that constitute the sole funding of an initiative. VFFF does not consider applications for grants of less than \$20,000.

VFFF does not provide funding for the following: ¹

- Generic public fundraising appeals
- Capital or endowment funds established to provide a corpus for institutions
- Conferences, seminars, forums, festivals and workshops
- Emergency requests or disaster appeals
- Individuals (including travel and accommodation costs)
- Projects which obviously duplicate existing services
- Political projects and/or lobby groups
- Fundraising costs

Application process

For requests between \$20,000 and \$50,000 VFFF has a single-step grant application process

VFFF accepts small grant applications submitted via email at any time throughout the year. It is important that grant seekers use the format supplied and complete each section. We are unable to

¹ VFFF reserves the right, from time to time, to approve initiatives within the exclusions list, at the discretion of Directors.



consider incomplete applications. Apart from the completed application, VFFF requires copies of organisations' latest audited financial statements which should also be submitted by email.

If you have any questions regarding your eligibility or the application, please email VFFF at foundation@vfff.org.au or call (02) 9291 2727.

Receipt of applications is acknowledged by email and VFFF endeavours to notify grant seekers whether their request will be progressed within 21 working days. In some cases, VFFF will request further information. Please be mindful that VFFF reserves the right to seek assistance from external experts in examining and assessing applications.

For requests over \$50,000 VFFF has a two-step application process

1) Preliminary enquiry

A preliminary enquiry is designed to provide an outline of the funding request without being onerous to complete. In most cases it provides sufficient information to determine whether the request is one that VFFF can progress to a submission for Directors' consideration.

VFFF accepts preliminary enquiries submitted online or via email at any time throughout the year. It is important that grant seekers use the format supplied and complete each section. We are unable to consider incomplete enquiries. Please limit your preliminary enquiry to **two pages** in length.

If you have any questions regarding your eligibility or the preliminary enquiry, please email VFFF at foundation@vfff.org.au or call (02) 9291 2727.

Receipt of preliminary enquiries is acknowledged by email and VFFF endeavours to notify grant seekers of the outcome of their enquiry within 21 working days. In some cases, VFFF will request further information. Please be mindful that VFFF reserves the right to seek assistance from external experts in examining and assessing preliminary enquiries.

2) Submission

Following a preliminary enquiry, some organisations will be requested to complete a more detailed submission (by invitation only). VFFF will provide a submission form. We require that grant seekers use this format and complete each section. Apart from the completed submission, VFFF requires copies of the latest annual report and audited financial statements. All documents should be submitted by email. We understand that in some cases annual reports will need to be posted.

We aim to be of assistance to grant seekers during the preparation of the submission and encourage organisations to contact us with any queries that arise during this process.

In conducting due diligence and preparing requests for consideration by the Board, VFFF will contact grant seekers to work through any concerns or questions and may also request meetings or site visits. We are grateful for grant seekers' cooperation and patience and appreciate open communication throughout this process. Please be mindful that VFFF reserves the right to seek assistance from external experts in examining and assessing submissions.

Submissions are considered quarterly by the VFFF Board and grant seekers will be advised of the outcome in writing within a fortnight of the relevant meeting.